

*CASCADE  
ELEMENTARY*

**ABC'S**

$$6 \times 8 = 48$$

**HANDBOOK**

**2009-2010**

**Cascade School District #422**  
209 N.School Street, P.O. Box 291  
Cascade, ID 83611  
Phone: 382-4227; FAX: 382-3797, 382-3813  
**2009-2010**

**Cascade Board of Trustees**

Chairperson	Ann Young
Vice Chairperson	Karen Thurston
Board Member	Mikael Bedell, M.D.
Board Member	Linda Cimbalik
Board Member	Jason Speers

**Administration**

Superintendent	Vic Koshuta
Jr./Sr. High School Principal/ Athletics Director	Pal Sartori
Elementary School Principal/ Special Education Director	Anne Stilwill
Counselor	Bev Davenport
IT/Web Design	Chris Hinze

**Faculty**

Pre-Kindergarten	Crystal Rosen
Kindergarten/Title I	Nancy Henningson
First Grade	Sara Klure
Second Grade	Joni Chatterton
Third Grade	Sue Anderson
Fourth Grade/GT	Barbara Crevelt
Fifth Grade	Julie Hamilton
Sixth Grade	Brandi Wassmuth
Special Ed	Kellie Fleck
Title I	Paula Koshuta/Nancy Henningson
Speech and Language Pathologist	Cindy Robinson

**Bus Drivers**

South Route	Mike Rowland
North Route	Gene Novotny
Goslin Route	Pal Sartori/Jill Miller/Chris Hinze/ Jim Heath

**Custodians**

Maintenance Supervisor	Robert Pair
High School	Danny Coy
Elementary School	June Gerken
Middle School	Mike Andreas

**Lunchroom**

Supervisor	Anita Scott
Assistant	Lori Tindle

**Office Personnel**

Secretaries	Linda Postma, Brenda Raiser
Business Manager	JoAnne Suggs
Meal Accounts	Candace Gregory

**Paraprofessionals**

Special Education	Pat Bingman
Special Education	Christy Kimmel
Special Education	Jolinda Huckaby
Library/ELL	Geri Adams
Title I/Classrooms	Linda Jarvis
5 <sup>th</sup> Grade Classroom	Virginia Allen

## **Welcome to the 2009-2010 School Year**

As we begin a new school year, the Staff of Cascade Elementary School looks forward to welcoming returning or first time students to our school. We hold high expectations for success and achievement for all our students. We would like to welcome you to Cascade's Educational Family.

School Phone # 382-4227

### **Mission Statement**

The mission of the Cascade School District is to inspire all students to reach their maximum potential, become lifelong learners, and be contributing, responsible citizens.

### **Beliefs**

We see education as a partnership between students, parents, educators, and the community and believe that:

- Students learn in different ways and should be provided with a variety of instructional approaches to support their learning.

- The commitment to continual improvement is imperative if the school is going to enable students to become confident, self-directed, lifelong learners.
- Everyone should embrace change while holding onto the best.
- Students should be educated for the needs and challenges of today and tomorrow in a global community.
- Success motivates individuals and everyone can be successful.
- Everyone should respect the welfare and rights of others.

We will work to ensure that these beliefs are lived each day at Cascade Elementary School. We hope you will visit us often and be an active member of our school community all year long.

Anne Stilwill, Principal  
Ext. 234

### **Faculty**

Pre-School – Crystal Rosen, Ext. 239

Kindergarten – Nancy Henningson,  
Ext. 236

1<sup>st</sup> Grade – Sara Klure, Ext. 241

2<sup>nd</sup> Grade – Joni Chatterton, Ext. 269

3<sup>rd</sup> Grade – Sue Anderson, Ext. 235

4<sup>th</sup> Grade/GT – Barbara Crevelt,  
Ext. 222

5<sup>th</sup> Grade – Julie Hamilton, Ext. 228

6<sup>th</sup> Grade - Brandi Wassmuth, Ext. 223

Title I – Paula Koshuta, Ext. 240

Speech and Language Pathologist –  
Cindy Robinson, Ext. 231  
Resource Room – Kellie Fleck,  
Ext. 238  
Elem. Library – Geri Adams, Ext. 232  
Elem. P.E. – Karen Johnson, Ext. 263  
Band – Dan Johnson, Ext. 261  
Kitchen – Anita Scott and  
Lori Tindle, Ext. 257  
Lunchroom Accountant -  
Candy Gregory, Ext. 226  
Counselor – Bev Davenport, Ext. 227

### **Administration**

Vic Koshuta, Superintendent,  
Ext. 225  
Pal Sartori – Principal, Gr. 7-12,  
Ext. 248  
Anne Stilwill, Principal, Gr. PreK-6,  
Ext. 234

### **The Importance of Being Positive**

Much has been written and spoken about the power of positive people. The research is clear, when we expect the best we are more likely to get it. This is especially true of students. When we set high expectations and reward good behavior, we are much more likely to see students doing good things for themselves and for others.

At Cascade Elementary, believing in ourselves is the first step toward success in other fields of endeavor. The staff believes that when students see themselves succeeding, they will strive for a higher level of expertise each day. Our goal is to teach our students self-management skills that are based on success. We will be working with our

families to maximize each student's opportunities for reaching his/her goals. We believe in encouraging consistent behavior by rewarding positive student behaviors. Our goal is to "catch 'em being good." We encourage students to randomly perform acts of kindness toward each other, the school, and the community. We hope to help children to become positive, self confident people who will become credits to their families, school, and community.

To this end, the faculty and staff of Cascade Elementary pledge themselves to making every opportunity available for students to be successful each day and to develop behaviors that are good for themselves and others. We further pledge ourselves to making sure that every day each student will have something to be proud of when he/she gets home.

### **General Rules of Conduct** for Cascade Elementary School:

- Students have primary responsibility for their actions. We encourage self control.
- Students must observe the safety rules of the school for their own security and that of others.
- Students shall respect the person and property of others around them.
- Students must show respect for truth.
- Students shall follow classroom rules.
- Students will not chew gum during school class time. Candy and gum will only be allowed in class when given by the teacher or given out in party situations.

## **Enrollment**

New students may be enrolled when they arrive in the District. Home schooled students are required to take placement level exams. This will be done in the school office. There is a regular enrollment date for the registration of all returning students during the month of August. Call the school district office to determine the exact dates of the summer enrollment.

Be sure to bring the following information with you when you enroll your child:

- A state birth certificate if he/she has not been previously enrolled in our District.
- Your child's immunization records if they are not on file.
- An emergency telephone number
- Social Security number
- A mailing and physical address

## **School Hours**

Parent and student cooperation is requested in observing the daily school schedule.

School begins at 8:15 A.M. for all grades. PM Preschool and Kindergarten begin at 12:15 PM.

The school day ends as follows:  
AM Preschool and Kindergarten -  
11:15 A.M.

PM Preschool and Kindergarten –  
3:10 P.M.

All Grades, 1<sup>st</sup> through 6<sup>th</sup>, will dismiss  
at 3:10.

On Early Release days school will  
dismiss at 1:10 P.M.

- The building opens for students eating breakfast and bus riders at 7:50 A.M.
- All students are encouraged to arrive at school no later than 8:05 A.M.
- Students should leave the school grounds immediately after dismissal unless they ride the bus.
- School phones are answered or recorded between 7:30 A.M. and 4:00 P.M. (208) 382-4227.

## **Tardiness**

- A student is tardy after 8:15 A.M.
- A student must report to the teacher the reason for his/her tardiness

## **Check Out Procedures**

If a student leaves during the school day, parents must check him/her out in the District office in the high school. The child will then be summoned to the office.

**Please do not go directly to the classroom.**

Standing in the hall while waiting for your child or the teacher may be disruptive to the learning environment.

Parents are encouraged to make dental and medical appointments after school hours.

## **Philosophy and Intent**

The Cascade School District supports the philosophy that the instructional program is the vital part of a formal education. We further believe that it is necessary to require

that students attend school a maximum number of days for instructional purposes during each school year. Parents are strongly discouraged from taking students out of school for any reason other than family emergencies.

Students are required to maintain a level of attendance which enables them to meet their responsibilities as learners and allows teachers to fulfill their obligations to the students. This should be better than 90% attendance.

Students and their parents/guardians hold the main responsibility for school attendance and for following the attendance policy. The Board asks for the cooperation of both students and parents/guardians in these matters so that the student can receive the best education possible.

### **Compulsory Attendance Law**

The Attendance Policy for all students uses the Idaho Code 33-20:

"The parent or guardian of any child resident in this state who has attained the age of seven (7) years at the time of commencement of school in his district, but not the age of sixteen (16) years, shall cause the child to be instructed in subjects commonly and usually taught in the public schools of the State of Idaho."

### **Absences**

Parents, please call the school when your child is going to be absent from school, or send a note with the reason for the absence. Excused absences are as follows:

An excused absence is one in which the student was absent with the parent's permission for the following types of reasons: illness, school activities, court appearance, funeral, medical, or dental work.

All other absences will be unexcused and your child will receive a maximum of 50% on all assignments for the day. Your child will have one additional day to get assignments in to his/her teacher. Unexcused absences are anything other than the reasons for excused absences.

Any time your child is ill and you need make up work for your child, please give the teacher advanced notice so she/he can prepare a packet of required work.

If your child cannot go out for recess, please send a signed note stating the reasons for being excused. Frequent or extended absences from recess or physical education may require a doctor's statement.

### **Special Excused Absences**

If it becomes necessary for a student to be gone from school and it cannot be classified as excused, the parent must make special arrangements with the teacher and clear it with the Principal at least two days prior to the absence. The student should have a good attendance record of less than 10% absences prior to this time and also be passing all of his/her subjects. These special excused absences would not be taken during any major testing period or prior to or after a vacation period.

## Truancy

Any student absent without the knowledge of the school or parent/guardian shall be truant. Cutting individual classes shall also be considered a truancy. A truant student will have to make up double time for his/her truancy. This is generally a work detail with our custodians. The other option would be an out-of-school suspension.

## Notification to Parents of Student Absences

The student's parents, guardians, or persons "in loco parentis" shall be notified as necessary when the student has accumulated five, seven, and eight absences per semester. Notice shall be by telephone contact with the student's parents, guardian, or persons "in loco parentis" by the end of the school day in which absences occurred.

## Recess Participation

If your child cannot go out for recess, please send a signed note stating the reason for being excused. Frequent or extended absences from recess may require a doctor's statement.

## Closed Campus

Cascade Elementary School has a closed campus for students in Pre-K through 6<sup>th</sup> grade. This policy is set in place for the safety of our students. Students must stay on campus from the time they arrive until they leave school to go home on foot or on the bus.

Exception—parents may request that their child(ren) be permitted to walk home for lunch. If you would like your child to come home for lunch, please communicate in writing with his/her teacher. With this permission to walk home for lunch comes responsibility and trust that your child will make appropriate and correct choices.

## Cafeteria

Breakfast and lunch are served daily during the school year, with a few exceptions. The charge for breakfast is \$0.65 and the charge for lunch is \$1.30. We have a pre-pay policy that is computerized so students do not have to wait in line, and we do not have an exchange of money in the cafeteria. We would appreciate your cooperation in pre-paying your child's (children's) meals so we can make our lunch program run as efficiently as possible. With a \$25.00 check, you will receive and additional 10% added to your account. **The additional 10% is added as long as your account does not have a negative balance.**

Children may bring a cold lunch and purchase a milk in the cafeteria for \$0.35. They may also bring any beverage that you feel is appropriate for them to drink with their lunch.

## Immunizations

Students are to be immunized in accordance with Idaho State laws, Manual Section 2-15200, Section 39-4801 Idaho Code. According to the statute students enrolling in preschool, ungraded, and grades K-12 must show proof of receiving the immunizations before attendance in any

Idaho public, private, or parochial school. Following are the immunizations required:

- 5 doses of DTP, DT, DT& P, or T (Diphtheria, Tetanus, Pertussis) vaccine,
- 3 doses of polio vaccine,
- 2 doses of MMR (measles, mumps, rubella) vaccine, and
- 3 doses of hepatitis B vaccine.

A student's parents may provide a signed statement to school officials stating their objections on religious or other grounds which will allow exemption from immunizations. A student's parents may provide to school officials a certificate signed by a state licensed physician stating that the physical condition of the child is such that all or any of the required immunizations would endanger the life or health of the child, thereby allowing for exemption from immunizations.

Additionally, a student's parents may claim an exemption to any or all of the required immunizations for medical, religious or personal reasons by providing a signed copy of DHW form Imm 062796 (or one with similar information) to school officials.

### **Student Appearance**

Our goal is to have students keep themselves well groomed and neatly dressed at all times. Students are encouraged to dress in a manner that reflects pride in themselves and their school. We rely on parents' good judgment as to what students should wear. Generally, students should wear clothes which are safe, do not disturb or

distract other students, and are appropriate for learning.

- Footwear must be worn. **No flip-flops or sandals**, due to safety issues on the playground.
- Clothes must be clean, neat, and at a reasonable level of repair. **No ripped clothing.**
- No cut off shorts or very short skirts (skirts must extend below extended finger tips). No tube tops, halter tops, tank tops or spaghetti straps. Any abbreviated clothing will not be permitted.
- **No exposed underwear.**
- Hats are not permitted in the buildings.
- Clothing advertising alcoholic beverages or illegal drugs, or those with obscene or questionable printing on them will not be permitted.
- **Shoes with heel wheels (heeries) should not be worn to school.**

Students who practice good personal hygiene and cleanliness feel better about themselves and consequently, achieve better grades in school.

### **Bicycle Safety**

Students may ride bicycles to school, and are responsible for the safety of their bicycle. Locks are recommended.

Students must walk bicycles to the bicycle rack as soon as they get to the school grounds, and park them for the duration of the day.

Students should dismount their bikes and walk them onto the school grounds when arriving at school and walk them off the school grounds before mounting.

## **School Visitation**

Parents are encouraged to visit school frequently and actively participate in the education of their child. We request that parents avoid conferences with the teacher during such visits, but rather schedule a conference for a mutually acceptable time.

For the protection of the students, all non-students are to report to the district office in the high school upon entering the building. Please do not go directly to the classroom.

If you need to give your child a message, medication, homework, lunch money, supplies, etc., please go to the administration office in the high school. Interrupting class hampers valuable instruction time. Also, standing in the hall while waiting for your child or the teacher may be disruptive to the learning environment.

Students from other schools may visit a class if prior arrangements have been approved by the teacher and the administration.

## **Reporting Pupil Progress**

In an effort to keep parents informed about student progress, the following measures are used:

- Pupils sharing of school papers and experiences with parents is encouraged.
- Intermittent notes, phone calls, and conferences.
- 4-1/2 week progress reports are sent home with intermediate students in Grades 4-6.

- A report card is issued each nine weeks.
- A parent/teacher conference is held after the first nine weeks, and on an as-needed basis after the third nine weeks reporting period.
- ISAT (Idaho State Achievement Test) is given to grades 3-8 and 10 each spring as part of the State Testing Program. The DWA (Direct Writing Assessment) is given to the 5<sup>th</sup> grade, and the DMA (Direct Math Assessment) is given to the 4<sup>th</sup> and 6<sup>th</sup> grades..
- Parents may access their children's grades and attendance information through the child's individual account using Power School.
- Your child's teacher may be contacted by email.

## **School Supplies**

A supply list for each grade level will be available at the beginning of the school year. Each student should come to school with the necessary school supplies.

## **Emergency Drills**

The safety of your child is one of our greatest concerns. The school holds regular drills to teach pupils to respond calmly in the event of an emergency.

Fire drills are conducted each month. Detailed escape plans are posted inside the door of each classroom. Each class has an escape route to an outside area a safe distance from the building.

## **Severe Weather Policy**

School will be in session unless the weather makes it dangerous for school buses to run. The school's VoiceShot program will call parents if school is not in session.

If, during the day, weather conditions become severe enough to require buses to make their runs before the regularly scheduled time, teachers will make every effort to contact the parents. If the procedures will be different than normal, parents need to discuss in advance with their children who will pick them up or what to do in case school is dismissed early.

## **Telephone**

The school telephone is for business calls. Necessary plans should be made with children before they leave home in the morning. Children are called to the telephone only in case of an emergency.

If you wish to speak to a teacher, please leave your number on his/her voice mail or with the school secretary, and he/she will return your call as soon as possible.

## **Emergency Numbers**

The school must always be informed as to a work telephone number or emergency number in the event your child becomes ill or is injured at school and requires your presence.

Should there be an emergency involving an accident and we cannot reach you, your child will be taken to the Cascade Medical Center emergency room and

the doctor on call will be used for emergency treatment. **Please remember to notify the school of any change of address or telephone number.** This information is extremely important.

## **Bus Riders**

Student transportation to and from school is a privilege. Students need to follow these guidelines so they do not lose the privilege of riding the bus. The following are some simple rules that we request all our students follow for safety reasons:

- Observe the same rules of conduct on the bus as you do in the classroom.
- Eating or drinking on the bus is prohibited.
- Help keep the bus clean.
- Cooperate with the driver.
- Smoking is prohibited.
- Respect the bus as your own property.
- **Remain in your seat.**
- Keep head, hands, and feet inside the bus.
- Bus driver is authorized to assign seats.

## **Field Trips**

When a field trip or an activity trip is to be taken, your child will bring home a permission form giving the destination and date. This form must be signed and returned to the teacher before your child will be allowed to go on the trip. In the event your child loses a specific permission slip your child's teacher may request verbal permission from the parent/guardian on the day of the trip.

Parent chaperones will be under the direction of the classroom teacher(s) and will ride the field trip bus(es). Other parents will not be allowed to ride the bus(es).

## **Discipline**

One of the most important lessons education should teach is personal discipline. It is a shared responsibility of the home and school to accomplish this goal. It is the training that develops self control, character, orderliness, and efficiency. Personal discipline is key to good conduct and proper consideration for other people. Good discipline is maintained by recognizing and praising good behavior and taking corrective action when necessary.

Students are expected to put forth their best effort and to conduct themselves at all times in a manner that will promote a safe, orderly learning environment. School and classroom rules and expected behavior are explained to the children. Any behavior or inappropriate language which causes the learning atmosphere to deteriorate or be disrupted, or which infringes upon the rights of others in the school will not be tolerated. Such behavior may subject the student to corrective measures.

Acceptable corrective measures may include, but are not limited to the following:

- Teacher/student conference.
- Deprivation of privileges or preferred activities.
- Time out in the classroom or office.

- Communication with parent via note, telephone, conference, or email
- Referral to counselor.
- Referral to Principal.
- In-school suspension or out-of-school suspension.

## **General Student Regulations**

The following rules are listed for general information.

- The use or possession of tobacco, alcohol, or drugs is forbidden. Student medications should be given to the teacher by the parent.
- As a safety measure, the following items are not permitted at school or on school grounds:
  - Guns (real or toy),
  - B.B., shot, or other ammunition.
  - Firecrackers, matches, cigarette lighters.
  - Knives or other weapons.
  - Skateboards.
  - Motorized bikes.
  - Remote control toys
  - Roller blades.
  - Chains.
  - Scooters.
- Cell phones, CD players, ipods, and/or any electronic devices are not permitted.
- Please notify the teacher 24 hours in advance of a birthday party to be held in his/her classroom so the necessary class work can be completed before the party begins.
- To ensure the happiness of all students, party invitations may be sent to school to pass out to students only if every child in the class is to receive one. If only a few

students are invited to a party, arrangements must be made at home.

### **Parties**

We have three parties per year. One party is a dress up day at Halloween. There is a Christmas party where gifts are exchanged between students. We also observe Valentine's Day where Valentines are exchanged between the students.

### **Homework Policy**

The foremost obligation of the educational philosophy of Cascade Schools is to teach the fundamentals of reading, writing, speaking, and mathematics with an emphasis on the usefulness and application of this information. These fundamentals often need to be reinforced with additional practice which the student will need to complete outside the classroom. With this in mind, homework is an extension of the classroom and how it relates to the mastery of a subject.

Homework can be a vital part of the learning process. Students must assume responsibility for their class work just as they will assume job responsibility in the future.

Students and their parents/guardians have a responsibility for the student's mastery of the subject matter. The learning process is a joint effort. Homework and/or individual study units will be discussed fully in the classroom so that parents are not required to give instruction. The teacher will provide the instruction.

Parents should establish a learning environment in the home by:

- showing a positive attitude toward education,
- taking an interest in your child's school work,
- establishing good study conditions for each individual child and his/her particular learning style needs ,
- monitoring your child's study habits,
- exercising patience as you encourage your child to do quality work.

The assignment of homework is an outgrowth of the classroom instruction. Understanding that the nature of the subject matter being taught lends itself to different "types" of homework, the following are examples of homework assignments given to students at Cascade Public Schools.

- independent practice of newly learned skills,
- expansion activities beyond the subject matter presented in class,
- introduction of new materials such as reading a chapter in the text with a stated purpose of the reading,
- the reworking of assignments for continuous improvement,
- independent student projects approved by the teacher

### **Accelerated Reader Program**

We use the Accelerated Reader Program at Cascade Elementary School. Students are pre-tested to determine their independent reading level and are directed to the correct area in the library. Students check out books at their success level and, after reading the books, they are tested with a computerized quiz to see if they understand the book. Students must answer 80% of the

questions correctly to move on and select other reading material.

Students are given points for the books they read and when they have acquired enough points they will fall into one of the eight levels of certification which are:

**Independent Reader:**

Read independently and pass Reading Practice Quizzes for:

- 3 books
- 1.2 book level or higher

Accumulate 10 points (including points for the 3 books at 1.2+ book level; other points may be for Read To and Read With)

**Super Reader:**

Read independently and pass Reading Practice Quizzes for:

- 3 books
- 2.0 book level or higher
- worth 1 point or more each

**Advanced Reader:**

Read independently and pass Reading Practice Quizzes for:

- 3 books
- 3.0 book level or higher
- worth 2 points or more each

**Star Reader:**

Read independently and pass Reading Practice Quizzes for:

- 3 books
- 4.0 book level or higher
- worth 4 points or more each

**Classic Reader:**

Read independently and pass Reading Practice Quizzes for:

- 3 books
- 6.0 level or higher
- worth 7 points or more each

**Honors Reader:**

Teachers create their own list of books beyond Classic Reader. The student must accumulate 100 additional points from the teachers list.

**Physical Education**

Physical Education is offered for all elementary students in grades 1 - 6 on a regular basis. If a student's participation has some limitations, it will be necessary to submit a written note to the teacher to be excused from physical education activities. Continued limitation will require a medical doctor's written excuse on file.

Regular school clothing is satisfactory for physical education activities. However, a pair of good gym shoes is required for activities in the gym. **Shoes must have soles that will not leave marks on the floor.** There may be certain times when your child will need to have special clothing for fitness testing.

**Special Services**

Teachers with professional preparation in speech, language, and developmental learning problems teach students in the least restrictive environment which is determined to be appropriate for each child. The continuum of services includes resource teachers and other resource personnel (Speech/Language Pathologist, Physical Therapist, Occupational Therapist, others). Many students are recommended for placement in regular classes with support from special services.

Special services include development of Response To Intervention (RTI) plans, 504

Learning Plans (504's), Health Plans, and Individual Education Plans (IEP's).

Students entitled to Special Services should be diligent in faithful attendance and punctuality.

### **PreSchool Program**

The Cascade Preschool is a developmental preschool geared to reaching children with developmental delays or disabilities. Screenings are held on the first full day of school and by appointment throughout the year. The children must be at least three years of age. If the screening shows an area of concern, the child is brought back in for further testing and will qualify for the preschool program if the test results show a discrepancy in development. Please contact Crystal Rosen, 382-4227, for more information.

### **Title I**

Cascade Elementary School has a federally funded, program called Title I, designed to identify and help those students most in need of educational assistance. Eligible students may receive extra help in reading or math in order to achieve greater progress in reaching grade level goals and state standards. Parents receive quarterly letters on student progress and are encouraged to be part of their child's education. A parent-school contact is issued to parents stating the goals and responsibilities that parents, students, and teachers have in the educational process.

### **Library Media Center**

Our school library media center is a source of pride and is a vital part of our instructional program. Through regularly scheduled class times and open library time, students are encouraged to explore the many books, research materials, and audio-visual materials that our library media center contains.

In order to maintain an adequate collection, pupils, teachers, and parents must cooperate to see that materials are returned in good condition. If materials are not returned, a charge equal to the current replacement price is made. The average price of a book is ten dollars.

### **Newsletters**

During the year we will send home notes concerning school activities, rules, and other information we feel necessary for parents to have. Parents are asked to stay informed by reading these notes and newsletters.

### **Textbooks**

Textbooks are furnished free. If the textbooks are lost or damaged beyond reasonable use, parents or guardians will be charged the full replacement price.

### **PTO**

Cascade Schools is the school for your child. Becoming involved in the PTO (Parent/Teacher Organization) provides an opportunity to contribute suggestions for the improvement of this educational program.

PTO meetings are scheduled on a regular basis. Notice of dates and times can be found in the local newspaper or the school webpage at [www.cascadeschools.org](http://www.cascadeschools.org). Throughout the year several educational, fun-filled money raising events take place.

### **Lost and Found**

Clothing and personal belongings that are brought to school **must be labeled with the child's name**. Found articles are turned into the school's Lost and Found box in the hall between the primary and intermediate wings. Unlabeled or unclaimed property will be donated to a welfare agency at the end of the first semester and again at the end of the school year.

### **Cascade Winters**

- Your child needs to dress appropriately so he/she can go outside for recess.
- Your child needs to have a note from the parent or guardian before he/she can be excused from recess.
- Your child will be reminded of the winter safety rules on the playground.
- If a child is injured, the parent/guardian is responsible for medical expenses.
- Supplementary insurance plans are available at the District Office.

### **Pictures in Newspaper**

On occasion, a picture of your child, and/or his/her class may be printed in

the newspaper in recognition of a class or individual award.

### **Power School/Power Grade Program**

Attendance and grades can be viewed on-line through the Parent-Connect portion of the Power School's student management system. You can pick up your password at the high school office, or contact Chris Hinze – Ext. 260

### **Statement of Assurance**

In keeping with the guidelines of Title VI-B, Civil Rights Act of 1964, Title IX, Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, the Cascade School District #422 assures that no person in the United States shall, on the basis of race, color, religion, sex, national origin, age, or disability will be discriminated against.

### **Website**

For more information about Cascade School District policy please go to the school district website at [www.cascadeschools.org](http://www.cascadeschools.org) and click on the link to the district policy manual.