

Field Trips, Excursions and Outdoor Education

The Board recognizes that field trips, when used as a device for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Such trips can supplement and enrich classroom procedures by providing learning experiences in an environment beyond the classroom. The Board also recognizes that field trips may result in lost learning opportunities in missed classes. Therefore, the Board endorses the use of field trips when the educational objectives achieved by the trip clearly outweigh any lost in-class learning opportunities.

Field trips which take students greater than 250 mile radius in distance or require an overnight stay must be approved by the Board of Trustees, or designee in the event the Board is unavailable, in advance of the trip. No planning with students, parents, etc., should be done prior to Board approval. The sponsor should supply at a minimum the following information to the Board at the time of the request for approval:

- 1.) The reason for the trip;
- 2.) The cost of the trip;
- 3.) Itinerary;
- 4.) Method of financing;
- 5.) Names and number of proposed chaperones;
- 6.) Educational value; and
- 7.) Other unique details.

Building principals have the authority to approve all other field trips.

Building principals shall develop procedures for the operation of a field trip. Each field trip must be integrated with the curriculum and coordinated with classroom activities that enhance its usefulness.

No staff member may solicit students during instructional time for any privately arranged field trip or excursion without Board permission.

Trips Involving Non-Revenue Clubs

The Cascade Board of Trustees will pay for the advisor's expenses to chaperone student(s) to and from an activity or conference where selected students have been invited to participate. The Board will also pay the registration fee for these selected student(s).

The students will be responsible for raising the funds to pay for their own transportation, lodging and meals.

Any expenses for recreational activities or side trips will be the responsibility of the advisor and students.

Policy History:

Adopted on: 7/15/09

Revised on: