

Cascade School District No. 422

PERSONNEL

5700

Substitutes

The Board authorizes the use of substitute teachers as necessary to replace teachers who are temporarily absent. The principal shall arrange for the substitute to work for the absent teacher. Under no condition is a teacher to select or arrange for a private substitute.

Daily Pay Definitions

Quarter Day – assignments less than 3 hours in duration

Half Day – assignments that are exactly 3 to 4 hours in duration

Full Day – assignments over 4 hours in duration

Substitute teachers that have a valid Idaho teaching certificate will be paid \$75.00 per full day when working certified positions.

Substitute teachers who do not hold a valid Idaho teaching certificate will be paid \$65.00 per full day when working certified positions.

Long Term Substitute Teaching Pay Certified Position – (Certification preferred)

Substitutes, who work for the same teacher for 10 consecutive days (quarter, half or full days) or more will be paid:

\$100.00 per full day from the beginning of the assignment if substitute holds a valid Idaho teaching certificate

\$90.00 per full day from the beginning of the assignment if substitute does not hold a valid Idaho teaching certificate

CLASSIFIED (Any classified position – secretary, para-professional, custodian, etc.)

Regular Pay – Substitutes will be paid \$65.00 per full day when working classified position. There is no differential in pay for a person who holds a valid Idaho Certificate and one who does not when the person is hired to substitute in a classified position.

Long Term Pay Classified Position

Substitutes, who work for the same classified employee for 10 consecutive days (quarter, half or full days) or more will be paid \$75.00 per full day from the beginning of the assignment.

Cross Reference: 5110

Criminal History / Background Checks

Policy History:

Adopted on: 7/15/09

Revised on: 2/10/10